**[NAME OF LEGAL ENTITY]**

**[POSITION OF AUTHORIZED PERSON]**

**[NAME, SURNAME OF AUTHORIZED PERSON]**

Public Company ORLEN Lietuva

Director of Control and Security

**REQUEST**

**FOR PHOTOGRAPHY AND/OR FILMING PERMIT**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

Juodeikiai, Mažeikiai Distr. Municipality

I hereby request for photography and/or filming *(underline as applicable)* permit at ORLEN Lietuva (hereinafter, the Company) *[specify exactly where photography and/or filming would take place]*.

Object of photography and/or filming: *[specify exact object(s)]*.

Purpose of photography and/or filming: *[specify exact, clear, legitimate purpose]*.

Method of photography and/or filming: *[specify exact means]*.

Period of photography and/or filming: *[specify exact period, date]*.

Photography and/or filming will be performed by: *[specify person(s)]*.

I hereby confirm that I familiarized myself and familiarized persons who will perform photography and/or filming (if other than the requestor) with Pass System Regulations of the Company, confidential information management, personal data protection requirements and personal liability for violation of the same.

Please send your decision to satisfy/reject this request to e-mail: *[specify]*.

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*[position, name and surname of authorized person] [signature]*

AGREED:

*[head of ORLEN Lietuva organizational unit requesting for permit or representative of ORLEN Lietuva supervising the work/contract of the requesting legal entity]*